

CONSENT AGENDA
May 28, 2013

A. APPROPRIATIONS AND TRANSFERS

**1. SUBJECT: COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM**

**A-FY-13
COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

| | | |
|-----|-------------------------|-------|
| 200 | Commonwealth's Attorney | \$774 |
|-----|-------------------------|-------|

The source of the funds for the foregoing appropriation is as follows:

| | |
|------------------------|---------------|
| <u>Revenue Account</u> | |
| 419104 | Confiscations |
| | \$774 |

Said resolution appropriates monies received as part of the Forfeited Asset Sharing Program from the Department of Criminal Justice Services.

ISSUE/PURPOSE: Forfeited Asset Sharing Program funds.

JUSTIFICATION: This money was seized from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth's Attorney's office as a participant of the Department of Criminal Justice Services' Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding.

2. SUBJECT: SHERIFF – RECOVERED COSTS

**A-FY-13-
SHERIFF – RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2012, for the function and in the amount as follows:

| | | |
|-----|---------------------------|---------------|
| 320 | Sheriff County | \$ 205 |
| 322 | Sheriff Project Lifesaver | <u>\$ 905</u> |
| | Total | \$1,110 |

The sources of the funds for the foregoing appropriation are as follows:

| | | |
|------------------------|-------------------|---------------|
| <u>Revenue Account</u> | | |
| 419104 | Confiscations | \$ 205 |
| 424401 | Project Lifesaver | <u>\$ 905</u> |
| | Total | \$1,110 |

Said resolution appropriates asset forfeiture funds and Project Lifesaver funds for use by the Sheriff's Office.

ISSUE/PURPOSE: Asset forfeiture funds and Project Lifesaver funds.

JUSTIFICATION: This resolution appropriates:

- Asset forfeiture funds (\$205). This is money seized from cases investigated by the Montgomery County Sheriff's Office and/or the Drug Task Force. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding.
- Project Lifesaver funds (\$905). Project Lifesaver is a program available to Montgomery County citizens for persons who are receiving in-home care. It is designed as a rapid response search and rescue service, using state-of-the-art technologies and strategies, to prevent or reduce the potential of harm to individuals suffering from Alzheimer's, Down Syndrome, autism, traumatic brain injuries or mental dysfunctions and others who may tend to wander away from their residences and become confused or lost.

3. SUBJECT: FOUR FOR LIFE GRANT

**A-FY-13-
FOUR FOR LIFE GRANT
RESCUE SQUADS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

331 Fire and Rescue Grants-Four for Life \$69,729

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

23312-424401 Four for Life \$69,729

Said resolution appropriates funds received from the Four for Life program for use by volunteer Rescue Squads.

ISSUE/PURPOSE: Four for Life appropriation.

JUSTIFICATION: Four for Life funds are provided through the state to supplement funding for local rescue departments. Since 1984, the Four for Life funds were distributed by formula with 10.4% going to the VT Rescue Squad and the balance being split evenly between the five County rescue squads. The following chart shows how the distribution will be made for FY 13.

| | | |
|-----------------------------|----|--------|
| Tech Rescue Squad | \$ | 7,254 |
| Blacksburg Rescue Squad | \$ | 12,495 |
| Christiansburg Rescue Squad | \$ | 12,495 |
| Shawsville Rescue Squad | \$ | 12,495 |
| Riner Rescue Squad | \$ | 12,495 |
| Longshop/McCoy Rescue Squad | \$ | 12,495 |
| Total | \$ | 69,729 |

4. **SUBJECT: FIRE AND RESCUE – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before approval of this Resolution is \$304,038)**

**A-FY-13-
FIRE AND RESCUE
TRANSFER FROM GENERAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:

950 General Contingencies (\$39,000)

TO:

330 Fire and Rescue \$39,000

Said resolution transfers funds from General Contingencies to the Fire and Rescue budget to cover the increase in workers' compensation, group insurance benefits, and the cost of ice machines for Fire and Rescue stations.

ISSUE/PURPOSE: Fire and Rescue Funding.

JUSTIFICATION: This resolution transfers \$20,000 from the General Contingency to the Fire and Rescue budget to cover workers' compensation and group insurance increases not included in the base budget. The County increased its volunteer membership by 29% since FY 11. This requires additional funds for benefit costs. This transfer will provide funds necessary to pay insurance premiums for FY 13.

In addition, \$19,000 is transferred to cover the cost of equipping fire stations and rescue squad buildings with ice machines.

5. SUBJECT: COUNTY CAPITAL PROJECTS TRANSFER

**A-FY-13-
COUNTY CAPITAL PROJECTS
TRANSFER FROM FIRE AND RESCUE FUEL RESERVE
TO FIRE AND RESCUE CAPITAL**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

| | | |
|--------|-------------------------------------|----------|
| 451209 | Transfer to County Capital Projects | \$50,000 |
|--------|-------------------------------------|----------|

The source of funds for the foregoing appropriation is as follows:

| | | |
|-------|-------------------------------------|----------|
| 23301 | 530010 Fire and Rescue Fuel Reserve | \$50,000 |
|-------|-------------------------------------|----------|

BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013 for the function and in the amount as follows:

| | | |
|--------|----------------------------------|----------|
| 123301 | Fire and Rescue Capital Projects | \$50,000 |
|--------|----------------------------------|----------|

The source of funds for the foregoing appropriation is as follows:

| | | |
|--------|----------------------------|----------|
| 451100 | Transfer from General Fund | \$50,000 |
|--------|----------------------------|----------|

Said resolution transfers funds from the Fire and Rescue Fuel Reserve to the Fire and Rescue Capital Fund for equipment purchases.

ISSUE/PURPOSE: Transfer of Funds.

JUSTIFICATION: The Board of Supervisors appropriated \$50,000 as part of the FY 13 budget for a fuel reserve. The funds were not needed for fuel, and the Fire and Rescue Commission requests these funds be transferred to County Capital Fund for future Fire & Rescue equipment purchases.

6. SUBJECT: LIBRARY APPROPRIATION

**A-FY-13-
LIBRARY APPROPRIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2013, for the function and in the amount as follows:

| | | |
|-----|------------------|-----------------|
| 400 | General Services | \$41,000 |
| 700 | Regional Library | <u>\$50,000</u> |
| | Total | \$91,000 |

The sources of funds for the foregoing appropriation are as follows:

| | | |
|--------|----------------------------------|-----------------|
| 451205 | Designated Fund Balance – | |
| | Facilities & Maintenance Reserve | \$71,000 |
| 451203 | Undesignated Fund Balance | <u>\$20,000</u> |
| | Total | \$91,000 |

Said resolution appropriates \$71,000 from the Facilities & Maintenance Reserve for the one-time costs of facility and maintenance repairs for the Montgomery- Floyd Regional Library and \$20,000 in undesignated fund balance for the replacement of a van.

ISSUE/PURPOSE: Facilities & Maintenance Reserve appropriation.

JUSTIFICATION: This resolution appropriates \$71,000 from the Facilities & Maintenance Reserve for the one-time costs of facility and maintenance repairs for the Regional Library and \$20,000 in undesignated fund balance for the replacement of a van. Of the \$71,000, \$41,000 is for a roof replacement at the Christiansburg Library. The existing roof is leaking, is in disrepair, and needs replaced. \$30,000

is for a new circulation desk at the Blacksburg Library. The existing circulation desk is inadequate, is in disrepair, and is being replaced for security concerns. \$20,000 in undesignated revenue is for the replacement of the Library's courier van. The existing van is over 10 years old and has 173,000 miles on it and needs replaced.

7. SUBJECT: COUNTY CAPITAL PROJECTS TRANSFER

**A-FY-13-
COUNTY CAPITAL PROJECTS TRANSFER
PUBLIC SAFETY BUILDING**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation within the County Capital Projects Fund is hereby authorized, as follows:

FROM:

| | | |
|----------|-------------------------------|----------------------|
| 123200JL | Jail Renovation Project | (\$2,215,878) |
| 121101CH | Courthouse Renovation Project | <u>(\$4,600,000)</u> |
| | Total | (\$6,815,878) |

TO:

| | | |
|----------|--------------------------------|-------------|
| 123200PS | Public Safety Building Project | \$6,815,878 |
|----------|--------------------------------|-------------|

Said resolution transfers capital projects funds to reallocate monies among existing projects to cover the cost of the Public Safety Building renovation.

ISSUE/PURPOSE: Transfer of capital project funds among projects.

JUSTIFICATION: This resolution reallocates capital project funds previously appropriated for the courthouse and jail renovation projects to the Public Safety Building Project. When bond proceeds were received in 2008, they were appropriated by project. The Courthouse Project, Public Safety Building Project and the Jail Renovation Project were appropriated as separate projects. The cost of the Public Safety Building renovation is \$11.8 million. To cover the cost of the project, surplus funds remaining from the Courthouse Project and funds initially allocated for the Jail Renovation Project are needed. Project cost savings on the newly completely County Courthouse provide \$4,600,000 of the transfer. The \$2,215,878 was originally slated for jail renovations; however, this project is currently on hold and will be reconsidered in the future. This

resolution transfers these funds to the Public Safety Building project account. No new monies are added.

B. AFD's

- 1. SUBJECT: REFER TO AFD ADVISORY COMMITTEE AND PLANNING COMMISSION - AFD RENEWALS**

**R-FY-13-
A RESOLUTION REQUESTING THE
AFD ADVISORY COMMITTEE AND
THE PLANNING COMMISSION TO COMMENCE
THE RENEWAL PROCESS FOR AFD-7, AFD-9 AND AFD-10**

WHEREAS, Agricultural and Forestal District-7 (Wilson Creek/Den Creek), Agricultural and Forestal District-9 (Elliston/Peddler Hills), and Agricultural and Forestal District-10 (Mount Tabor Road) encompassing a total of 43 property owners and approximately 8,249 acres are scheduled to expire on December 31, 2103; and

WHEREAS, Section 15.2-4311 of the Code of Virginia and Section 2-152 of the Code of Montgomery County provides for the orderly review and renewal of such districts.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby directs the AFD Advisory Committee and the Planning Commission to commence the review and renewal process as required by Section 15.2-4311 of the 1950 Code of Virginia, as amended, for AFD-7, AFD-9, and AFD-10 and provide the Board of Supervisors with a recommendation as to the renewal of each of these Agricultural and Forestal Districts.

ISSUE/PURPOSE: Direct the AFD Advisory Committee and Planning Commission to start the AFD renewal process for AFD-7, AFD-9, and AFD-10.

JUSTIFICATION: AFD-7, AFD-9, and AFD-10 are up for renewal. This resolution directs the AFD Advisory Committee and Planning Commission to start the renewal process. See TAB C.

C. BENEFITS

1. SUBJECT: FLEXIBLE BENEFIT PLAN

**R-FY-13-
RESOLUTION APPROVING THE MONTGOMERY COUNTY
FLEXIBLE BENEFIT PLAN EFFECTIVE JULY 1, 2013**

WHEREAS, The County of Montgomery has amended the County Flexible Benefit Plan effective July 1, 2013, that it offers to its employees by adjusting the Plan to be consistent with the County no longer receiving its health benefits through a Consortium and by reducing the maximum amount of money that may be used through the Plan for medical costs from \$5,000 to \$2,500 due to a change in federal law.

WHEREAS, The Board of Supervisors of the County of Montgomery hereby approves the new Flexible Benefits Plan to be effective July 1, 2013, and further authorizes F. Craig Meadows, County Administrator, to execute the Flexible Benefits Plan document on behalf of the County of Montgomery, Virginia.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia that the Board of Supervisors hereby approves the Montgomery County Flexible Benefit Plan to be effective July 1, 2013 and authorizes F. Craig Meadows, County Administrator to execute the Flexible Benefits Plan document on behalf of the County of Montgomery, Virginia.

ISSUE/PURPOSE: Approve the County's Flexible Benefits Plan effective July 1, 2013.

JUSTIFICATION: Due to Montgomery County no longer participating in the New River Health Consortium, the County will need to approve the Flexible Benefits Plan offered to employees. The Plan also amends the amount of funds that can be deducted for medical costs from \$5,000 to \$2,500 due to a change in federal law. See TAB **D** for a copy of the Flexible Benefits Plan.

D. APPOINTMENTS

1. SUBJECT: PLANNING DISTRICT COMMISSION
RE-APPOINT ANNETTE S. PERKINS

**R-FY-13-
PLANNING DISTRICT COMMISSION
RE-APPOINT ANNETTE S. PERKINS**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby re-appoints **Annette S. Perkins** to the **New River Valley Planning District Commission** effective July 1, 2013 and expiring June 30, 2016.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.